

MINUTES

TOWN BOARD MEETING

Town of Polk Town Hall * 3680 State HWY 60

Tuesday April 12, 2016 at 7:30 pm

DRAFT

Meeting was called to order at 7:30 pm. The Pledge of Allegiance was recited.

Verification of Official Meeting Notice. Notice was given to the West Bend Daily News, Hartford Times Press, Milwaukee Journal Sentinel, WBKV/WTKM radio stations and posted at Cedar Lake Hills Subdivision, Roskopf's RV Center, and the Town Hall

Roll Call - present: Chairman Albert Schulteis, Supervisor Theodore Merten had an excused absence, Supervisor Robert Roecker, Treasurer and Zoning Secretary, Tracy Groth and Clerk, Diana Degnitz.

Moment of silent prayer

Public Comments –none, closed by Chairman Schulteis

Approval of Minutes

- March 1, 2016 Public Hearing - motion by Robert Roecker to approve the Minutes as written. Motion seconded by Albert Schulteis. All voted in favor, motion carried.
- March 10, 2016 Town Board Meeting - motion by Robert Roecker to approve the Minutes as written with a correction on page 2 to correct the spelling of "Graef Engineering". Motion seconded by Albert Schulteis. All voted in favor, motion carried
- March 28, 2016 Special Town Board Meeting - motion by Robert Roecker to approve the Minutes as written. Motion seconded by Albert Schulteis. All voted in favor, motion carried.

Sheriff's Report – Deputy Jerrod Cox reported that there were 647 calls for service including 23 accidents / 4 injury accidents, 343 property checks and 73 traffic stops. Deputy Cox also reported 2015 Washington County total calls for service totaled 46878 with 7224 of those calls being within the Town of Polk. Of those 7224 calls, approximately 3500 were property checks.

Chairman's report – Chairman Schulteis reported that the Washington County Clean Sweep will be held May 7, 2016.

Treasurer's Report of Revenue and Expenditures – presented by Tracy Groth. Motion by Robert Roecker to approve report as submitted including check numbers 8432 to 8469. Motion seconded by Albert Schulteis. All voted in favor, motion carried.

UNFINISHED BUSINESS – none

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NEW BUSINESS

Bartender/Operator License: Paul Huebner – Mayfield Mobil, Jessica Held – 41 North, Marlena Madry – Mayfield Mobil. Chairman Schulteis confirmed with Clerk Diana Degnitz that background checks were completed. Robert Roecker motioned to approve the three bartender/operator licenses presents. Albert Schulteis seconded the motion. All voted in favor, motion carried.

Municipal Agreement to purchase sodium chloride on WISDOT Bid, dated March 2016 – Chairman Schulteis motioned to accept the agreement listing a current inventory of 625 tons, storage capacity estimated at 900 tons, a guaranteed early fill of zero tons, guaranteed seasonal fill of 600 tons with 100% delivery from the time the contract is awarded up to April 30, 2017 and a vendor reserve of 120 tons with delivery at the Town's discretion between November 18, 2016 and up to April 30, 2017. Robert Roecker seconded the motion. All voted in favor, motion carried.

Approval of the proposal by Quam Engineering to provide engineering review services for the Fond du Lac Drive reconstruction project. Motion by Robert Rocker to approve the proposal as written. Motion seconded by Albert Schulteis. All voted in favor, motion carried.

RECOMMENDATIONS FROM THE PLAN COMMISSION

Business Use Approval for Our Place Day Service, LLC to operate a day service facility for physically and intellectually challenged adults at 3862 Lover's Lane, Town of Polk, Washington County, Wisconsin, Section 16. Zoned B-1 Business Use. Tax Key T9-0600-00E. Jeffrey Funk, Property Owner. Donna and Larry Ellenbecker; and David and Justine Orr, Business Owners. Robert Roecker motioned to approve the Business Use with the contingency that any signage used at the property outside of the specifications currently in place in the Town go before the Zoning Secretary for approval. Albert Schulteis seconded the motion. All voted in favor, motion carried.

Certified Survey Map to create (2) Lots from a 30.19 acre parcel in accordance with Town of Polk Title X Land Division Ordinance Section 3.06 Minor Land Divisions. Property located at 2777 Scenic Road, Polk, Washington County, Wisconsin, Sections 34 and 27. Zoned M-1 Industrial District. Tax Key# T9-0990-00B. Zignego Brothers, LLC, Property Owners. Robert Roecker motioned to approved the CSM as presented. Albert Schulteis seconded the motion. All voted in favor, motion carried.

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Ordinance #03-2016 to amend the Zoning Map of the Town of Polk by changing the zoning designation of that parcel of land located within the Town of Polk, section 24, from A-1 General Agricultural District to B-1 Business District. Said parcel is described as: That part of the NE ¼ of the SE ¼ of Section 24, T10, R19E, Town of Polk, Washington County, Wisconsin. Tax Key T9-0762. Petition by Mark Hauser, Property Owner. Full legal description is attached to the Agenda. Motion by Robert Roecker to approve Ordinance #03-2016. Albert Schulteis seconded the motion. All voted in favor, motion carried.

Ordinance #04-2016 Amend Town of Polk Zoning Ordinance, Title X, Section 12.00 FEES. Petition by the Polk Town Board so as to allow the Town of Polk to charge back costs incurred to consider Petitions or Applications that may require additional professional assistance that otherwise may not normally be required for such review. Motion by Robert Roecker to approve Ordinance #04-2016. Albert Schulteis seconded the motion. All voted in favor, motion carried.

Robert Roecker motioned to adjourn. Albert Schulteis seconded the motion. All voted in favor and the motion carried. The meeting adjourned at 7:46 pm.

Respectfully submitted,

Diana Degnitz, Clerk